

**SAMPLE FORM OF THE 5-DAY NOTICE LETTER**

(Must be sent to check writer by certified mail only)

ANY BUSINESS  
1234 Any Street  
RENO, NV 89123

August 21, 2007

Ms. Check Writer  
123 S. Draft Street  
Reno, NV 89123

Re: Your check, number \_\_\_\_\_, dated \_\_\_\_\_, drawn on the  
\_\_\_\_\_ bank, in the amount of \$ \_\_\_\_\_, payable to \_\_\_\_\_.

Dear \_\_\_\_\_,

This above listed check has been returned to us by your bank marked, "insufficient funds (or other reason)." Pursuant to NRS 205.130, issuing or passing a check, knowing that there are not sufficient funds in the account to pay the check, is a criminal offense.

This letter constitutes your five (5) day written notice that your check was returned unpaid. Unless you make restitution on this check by August 26, 2007, we will submit this matter to the Washoe County District Attorney for legal action as provided by Nevada law.

Restitution within the next five (5) days should be made directly to the undersigned.

Sincerely,  
Business Owner  
Business Name  
1234 Any Street  
Reno, NV 89123