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Publishers of

Reno Gazette-Journal

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STATE OF NEVADA
COUNTY OF WASHOE

ss: Linda Anderson

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: **07/30/04 - 08/06/04**, for exact publication dates please see last line of Proof of Publication below.

Signed: *Linda Anderson*

AUG 6 2004

Subscribed and sworn to before me
JULIA D. MILLER-KETCHAM
Notary Public - State of Nevada
Appointment Recorded in Washoe County
No: 03-82863-2 - Expires July 14, 2007

Julia D. Miller-Ketcham

Proof of Publication

NOTICE OF ADOPTION WASHOE COUNTY ORDINANCE NO. 1243 NOTICE IS HEREBY GIVEN THAT: Bill No. 1423, Ordinance No. 1243 entitled "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING THERETO PROVISIONS CREATING MANAGEMENT SERVICES PROGRAMS WITHIN THE OFFICE OF THE COUNTY MANAGER; CREATING THE POSITION OF MANAGEMENT SERVICES DIRECTOR; PROVIDING THAT THE MANAGEMENT SERVICES DIRECTOR IS RESPONSIBLE FOR VARIOUS PROGRAMS WITHIN THE COUNTY MANAGER'S OFFICE, INCLUDING, LEGISLATIVE AFFAIRS, STRATEGIC PLANNING, EMERGENCY MANAGEMENT, GRANTS ADMINISTRATION, AND OTHER MANAGEMENT SERVICES PROGRAMS ASSIGNED BY THE COUNTY MANAGER; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO." was adopted on July 27, 2004 by Commissioners Galloway, Humke, Sferrazza, Shaw and Weber. This ordinance shall be in full force and effect from and after August 6, 2004. Typewritten copies of the ordinance are available for inspection by all interested persons at the office of the County Clerk, 350 South Center Street, Suite 100, Reno, Nevada. AMY HARVEY, Washoe County Clerk and Clerk of the Board of County Commissioners No.450992 July 30; Aug 6, 2004

SUMMARY: An ordinance amending Washoe County Code by creating management services programs within the office of the county manager.

BILL NO. 1423

ORDINANCE NO. 1243

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING THERETO PROVISIONS CREATING MANAGEMENT SERVICES PROGRAMS WITHIN THE OFFICE OF THE COUNTY MANAGER; CREATING THE POSITION OF MANAGEMENT SERVICES DIRECTOR; PROVIDING THAT THE MANAGEMENT SERVICES DIRECTOR IS RESPONSIBLE FOR VARIOUS PROGRAMS WITHIN THE COUNTY MANAGER=S OFFICE, INCLUDING, LEGISLATIVE AFFAIRS, STRATEGIC PLANNING, EMERGENCY MANAGEMENT, GRANTS ADMINISTRATION, AND OTHER MANAGEMENT SERVICES PROGRAMS ASSIGNED BY THE COUNTY MANAGER; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Chapter 5 of the Washoe County Code is hereby amended by adding thereto a new section which shall read as follows:

5.0231 Management services programs: Creation; director of management services; appointment, term, duties; staff; salary.

1. There is hereby created a management services program within the office of the county manager. Management services programs shall include, legislative affairs, strategic planning, emergency management, grants administration, and other management services programs assigned by the county manager.

2. Pursuant to the provisions of NRS 244.135, the position of director of management services is hereby created. The director shall be appointed by the county manager and shall serve at the pleasure of the county manager in the unclassified service of the county.

3. The director shall be responsible for directing, organizing and supervising the functions and activities of various programs within the office of the county manager, including legislative affairs, strategic planning, emergency management, grants administration, and other management services programs assigned by the county manager.

4. The director may appoint, pursuant to the provisions of chapter 5 of this code regulating county personnel and as authorized by the county manager, such professional, technical, clerical and operational staff as the execution of the director's

duties and the operation of the management services program may require.

5. The director's salary shall be fixed by the county manager within the range approved by the board of county commissioners.

SECTION 2. Section 5.0241 of the Washoe County Code is hereby amended to read as follows:

5.0241 County manager: Administrative functions of county government.

Pursuant to NRS 244.135, the county manager must perform such administrative functions of the county government as may be required of the manager by the board of county commissioners. Further, the county manager, with approval of the board, may appoint such assistants and other employees as are necessary to the proper functioning of the manager's office. This section constitutes approval of the board for the county manager to operate other programs for the proper functioning of the manager's office.

SECTION 3. Section 65.300 of the Washoe County Code is hereby amended to read as follows:

65.300 Definitions. As used in section 65.300 to 65.355, inclusive, unless the context otherwise requires:

1. "Board" means the board of county commissioners.
2. "Administrator" means the administrator of the emergency management program, in the absence of the administrator, it shall mean the management services director.
3. "Disaster" means an emergency which is so severe or widespread that it is beyond the ability of local governments or private relief agencies to alleviate the damage, loss, hardship or suffering caused thereby.
4. "Emergency" means any man-made or natural event or circumstance causing or threatening loss of life, injury to person or property, human suffering or financial loss to the extent that extraordinary measures must be taken to protect the public health, safety, and welfare. Such events include, but are not limited to, fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills of oil or other hazardous substances, disease, blight, infestation, disruption of utility or transportation service, civil disturbance, riot, sabotage and war. An emergency can exist without an official declaration of a state of emergency.
5. "Emergency management" means all tasks and activities necessary to coordinate and maintain the emergency services

system.

6. "Emergency management program" means a program within the county manager's office under the direction of the management services director to carry out the responsibilities set forth in section 65.300 to 65.355, inclusive.

7. "Emergency services" includes those activities provided by state or local government, private agencies, and organizations with emergency operational responsibilities to prepare for and carry out any activity to prevent, minimize, respond to or recover from an emergency. These activities include, without limitation, coordination, planning, training, interagency liaison, fire fighting, hazardous substance management, law enforcement, medical, health and sanitation services, engineering and public works, search and rescue activities, public warning and information, damage assessment, administration and fiscal management.

8. "Emergency services agency" means an organization within the emergency services system which performs essential services for the public's benefit before, during or after an emergency. This term includes, but is not limited to, organizational units within local governments such as law enforcement, fire control, health, medical and sanitation services, public works and engineering, social services and public information and communications.

9. "Emergency services system" means that system composed of federal, state and local governmental agencies and private agencies and organizations involved in the coordinated delivery of emergency services.

10. "Emergency service worker" means a person who performs emergency services and who is subject to the order or control of, or who performs the services pursuant to a request of, an emergency service agency or the emergency management program office of the county manager's office.

SECTION 4. Section 65.305 of the Washoe County Code is hereby amended to read as follows:

65.305 Creation of Washoe County emergency management program:

Purpose.

1. There is hereby created the Washoe County emergency management program. The emergency management program is a management services program within the office of the county manager.

2. The purpose of the emergency management program is to provide for the safety, welfare and protection of the people and property within Washoe County in a disaster or emergency through

organized emergency operations, and to coordinate those operations with appropriate public authorities, private persons, business associations and other organizations.

SECTION 5. Section 65.310 of the Washoe County Code is hereby amended to read as follows:

65.310 Administrator of emergency management program: Position created; appointment; powers and duties; salary.

1. The position of administrator of the emergency management program is hereby created. The administrator shall be appointed by the county manager on the recommendation of the management services director and is in the unclassified service of the county. The administrator serves at the pleasure of the county manager and upon appointment, the administrator's salary shall be fixed by the county manager within the range approved by the board of county commissioners.

2. Under the direction of the management services director, the administrator shall oversee all functions of the emergency management program and shall supervise employees which the board or county manager authorizes to be employed by the county and assigns to the program.

3. Under the direction of the management services director, the administrator may:

(a) Represent the board of county commissioners and county manager on all matters pertaining to emergency management.

(b) Require and direct cooperation of county officials in the preparation and implementation of emergency management plans.

SECTION 6. Section 65.325 of the Washoe County Code is hereby amended to read as follows:

65.325 Emergency powers of administrator.

1. At the inception of and during a disaster or emergency, the administrator:

(a) Shall implement the emergency disaster plan and may direct and control such other county employees as are required to implement the plan.

(b) May, through requisition or contract with private parties or other governmental entities, obtain vital services, supplies and equipment needed to protect life and property and implement the plan, and may bind the county for the value thereof without being required to comply with the normal purchasing procedures if compliance with those procedures would unreasonably hamper or impair the implementation of the plan.

(c) May suspend the licensing requirements for persons whose

services are required for implementation of the emergency plans.

2. In the absence of the administrator, the management services director shall have the powers provided for herein.

3. The emergency powers granted the administrator, or the management services director in the administrator=s absence, under this section may be revoked, limited or restricted by order of the county manager.

[Business Impact Note: The Board of County Commissioners hereby finds that this ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

Proposed on the 13th day of JULY, 2004.

Proposed by Commissioner HUMKE.

Passed on the 27th day of JULY, 2004.

Vote:

Ayes: Sferrazza
Humke
GALLOWAY
Shaw

Nays: Weber
none

Absent: none

James M. Shaw
Chairman
Washoe County Commission

ATTEST:

Amy Harvey
County Clerk

This ordinance shall be in force and effect from and after the AUGUST 6, 2004.