

DESCRIPTION OF LEGAL ADVERTISING
 Bill #849
 3349008

TERMS: Please pay from this invoice. It is due upon presentation and is past due after 15 days.

Legal Ad. Cost 16.80
 Extra Proofs _____
 Notary Fee 2.00
 Total Amt due 18.80

- Washoe County Clerk
- Charlotte James
- P. O. Box 11130
- Reno, NV 89520

MONTH

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
November																		X														

PROOF OF PUBLICATION

STATE OF NEVADA, SS.
 COUNTY OF WASHOE

Doris Mertz

being first duly sworn, deposes and says: That as the legal clerk of the RENO GAZETTE-JOURNAL, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice of County Ordinance

_____ of which a copy is hereto attached, was first published in said newspaper in its issue dated the 18th day of Nov, 19 85 and, Nov 25, the full period of 2 days, the last publication thereof being in the issue of November 25 19 85.

Signed Doris Mertz
 Subscribed and sworn to before me this

25th day of November, 19 85
Alice L. Buffalo
 Notary Public

NOTICE OF COUNTY ORDINANCE
 NOTICE IS HEREBY GIVEN that Bill No. 849, Ordinance No. 675, entitled "An ordinance amending Chapter 5 of the Washoe County Code by eliminating the potential for creation of salary inequities within the same personnel class; prohibiting the retention of fees as a witness or juror by public employees who are required to attend judicial or other legal proceedings; and providing other matters properly relating thereto." was adopted on November 12, 1985, by Commissioners King, Lillard, McDowell, Ritter and Williams.
 Typewritten copies of the Ordinance are available for inspection by all interested persons at the office of the County Clerk.
 Judi Bailey
 County Clerk
 3349008-BILL #849
 Nov. 18, 25-bja133

ALICE L. BUFFALOE
 Notary Public - State of Nevada
 Appointment Recorded In Washoe County
 MY APPOINTMENT EXPIRES JUNE 5, 1989

SUMMARY: Amends Washoe County Code by eliminating potential for creation of salary inequities within the same personnel class and prohibiting retention of witness and juror fees by county employees while attending judicial and other legal proceedings.

BILL NO. 849

ORDINANCE NO. 675

AN ORDINANCE AMENDING CHAPTER 5 OF THE WASHOE COUNTY CODE BY ELIMINATING THE POTENTIAL FOR CREATION OF SALARY INEQUITIES WITHIN THE SAME PERSONNEL CLASS; PROHIBITING THE RETENTION OF FEES AS A WITNESS OR JUROR BY PUBLIC EMPLOYEES WHO ARE REQUIRED TO ATTEND JUDICIAL AND OTHER LEGAL PROCEEDINGS; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Section 5.223 of the Washoe County Code is hereby amended to read as follows:

5.223 Reports of personnel actions.

1. Each appointing authority shall report promptly to the personnel department such information as is required in connection with each appointment, separation from service or other change in position or salary or other matters affecting the status of positions or the performance of duties of county employees. All such reports shall be prepared in the manner and on the forms prescribed by the personnel department. The personnel department shall establish procedures for sending copies of reports and notices to the county comptroller and management information services without delay of any new positions, new employees, changes in pay or status, and attendance and absence of employees and of its approval or disapproval of such actions for use in auditing and approval of payment of any salaries or wages to county employees. The personnel department shall, if so requested by the county comptroller, make available the official roster for the purpose of making such audits.

2. Whenever the personnel department determines that employment or proposed employment or payment of any person as an employee in the classified or unclassified service is in any way contrary to law or the Merit Personnel Ordinance, it shall so notify the county comptroller, after review with the department concerned. Upon such notice neither the county comptroller nor management information services shall approve any payment to such person.

3. Any personnel documents effecting changes in an employee's salary rate and having the identical effective date shall be processed in the following order:

- (a) Merit salary increase.
- (b) Reclassification or overall compensation plan adjustment.
- (c) Promotion or demotion.

The combined salary increase received under paragraphs (a) and (c) must not be more than 10 percent or the bottom of the salary range of the class to which the person is being promoted.

SECTION 2. Section 5.269 of the Washoe County Code is hereby amended to read as follows:

5.269 Leaves of absence.

1. A leave of absence may be granted to any employee occupying a permanent position. A leave of absence shall be granted only to an employee who desires to return therefrom to the county service and who at the time the leave is granted has a satisfactory service record.

2. Leaves of absence for 30 working days or less in any calendar year may be granted upon the approval of the appointing authority. Leaves for a longer period and up to 1 year may be granted upon the recommendation of the appointing authority and the approval of the board of county commissioners.

3. Upon request of the appointing authority and approval of the board of county commissioners, a leave of absence may be granted to an employee who desires to attend school or college or to enter training to improve the quality of his service, who is temporarily incapacitated by illness or is pregnant, who is loaned to another governmental agency for the performance of a specific assignment, or for some other reason equally satisfactory. A leave of absence shall not be granted to an employee who is accepting another position in the classified service or who is leaving the county service to accept other employment, except as provided in this subsection.

4. A leave of absence with pay must be granted to any county employee who is required by law to appear and serve as a witness or juror in any judicial or other proceeding in the State of Nevada. The employee must be paid his regular salary while on leave of absence but must remit to his department head, for deposit in the county general fund, all fees, reimbursements for travel and per diem which he may receive as a witness or juror. Court leave must not be charged against the employee's vacation credit.

5. The board of county commissioners, upon the recommendation of the county manager, may grant leaves of absence without pay in excess of 1 year for the purpose of attending extended courses of training at a recognized college or university, accepting a position in the unclassified service, and for other purposes deemed beneficial to the public service.

6. Employees taking authorized educational leaves may elect to use accumulated annual leave at their option.

7. Leaves of absence with pay may be granted by the appointing authority to allow employees time off to vote, pursuant to the provisions of NRS 293.463.

8. Leaves of absence with pay shall be granted to an employee, whether in the classified or unclassified service, to act as a volunteer fireman of any regular organized and recognized fire department for the protection of life or property during working hours or fractions thereof which should otherwise have been devoted to county employment.

9. Any employee who is an active member of the United States Army Reserve, the United States Air Force Reserve, the United States Naval Reserve, the United States Marine Corps Reserve, the United States Coast Guard Reserve, the United States Public Health Service Reserve or the Nevada National Guard shall be relieved from his duties, upon request to his appointing authority, to serve under orders on training duty without loss of his regular compensation for a period not to exceed 15 working days in any 1 calendar year. Any such absence shall not be deemed to be such employee's annual leave provided for by the Merit Personnel Ordinance.

Proposed on the 15th day of October, 1985.

Proposed by Commissioners Williams.

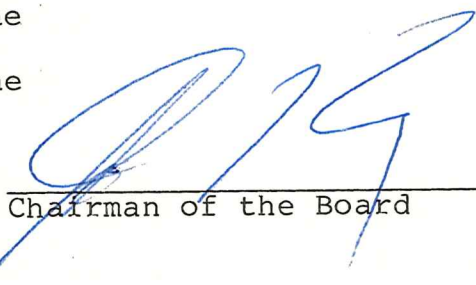
Passed on the 12th day of November, 1985.

Vote:

Ayes: Commissioners:Lillard, McDowell, King, Ritter & Williams

Nays: Commissioners:None

Absent: Commissioners:None



Chairman of the Board

ATTEST:



County Clerk

This ordinance shall be in force and effect from and after the 25th day of November, 1985.