

Affidavit of Publication

STATE OF NEVADA,
County of Washoe—SS.

..... Mary Hefling

being duly sworn, deposes and says that he is the

..... Record Clerk

of The SPARKS TRIBUNE, a weekly newspaper,
published in Sparks, Washoe County, Nevada; that
he has charge of and knows the advertising ap-
pearing in said newspaper, and the

..... Notice of County Ordinance

..... Bill No. 527

of which a copy is hereunto attached, was first
published in said newspaper in its issue dated

..... December 21, 1977..... ~~XXXX~~

and was published in each of the following issues

thereafter:

the date of the last publication being in the issue

of December 28, 1977..... ~~XXXX~~

..... *Mary Hefling*

Subscribed and sworn to before me this, the


28 day of December, 1977..... ~~XXXX~~

..... *Loretta Dickerson*

Notary Public in and for the County of ~~Washoe~~,
Douglas,

State of Nevada.

My Commission expires: October 25, 1980


LORETTA DICKERSON
 Notary Public — State of Nevada
 Douglas County
 My Commission Expires Oct. 25, 1980

NOTICE OF COUNTY ORDINANCE
 Notice is hereby given that Bill No. 527, Ordinance No. 359, an ordinance entitled "AN ORDINANCE INSURING THAT RATES ESTABLISHED FOR MISCELLANEOUS SERVICES PROVIDED BY WASHOE COUNTY ARE ADEQUATE TO COVER COSTS INCURRED IN PROVIDING SUCH SERVICES; ESTABLISHING A REVIEW PROCEDURE; DEFINING CERTAIN WORDS AND TERMS; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO, was adopted on December 13, 1977 by Commissioners Gaunt, Nelson, Rusk and Farr with Commissioner Steen being absent.
 Typewritten copies of the Ordinance are available for inspection by all interested persons at the office of the County Clerk.
 Publish Dec. 21, 28, 1977
 Sparks Tribune #76523
Alex Coon
 ALEX COON, WASHOE COUNTY CLERK

9810-11

SUMMARY: Provides procedures to be followed in establishing rates to be charged for services provided by Washoe County when such rates are not established by law, contract or separate ordinance.

BILL NO. 527

ORDINANCE NO. 359

AN ORDINANCE INSURING THAT RATES ESTABLISHED FOR MISCELLANEOUS SERVICES PROVIDED BY WASHOE COUNTY ARE ADEQUATE TO COVER COSTS INCURRED IN PROVIDING SUCH SERVICES; ESTABLISHING A REVIEW PROCEDURE; DEFINING CERTAIN WORDS AND TERMS; AND PROVIDING OTHER MATTERS PROPERTLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

Section 1. Definitions. As used in this ordinance:

- 1. "Board of County Commissioners" means the Board of County Commissioners of Washoe County, Nevada.
- 2. "County" means Washoe County, Nevada.

Sec. 2. Purpose. The purpose of this ordinance is to insure that:

- 1. Rates established for miscellaneous services provided by the County are adequate to cover the costs incurred in providing such services;
- 2. A review procedure is in effect to insure that rates are adjusted periodically; and
- 3. Charges for similar services are uniform throughout the County.

Sec. 3. General policy; materials, labor charges and services; exceptions.

1. It is the policy of the County to recover all costs incurred in providing services to others not required by statute or ordinance, except to the extent that services are provided free of charge to other governmental entities. Such charges are to be reviewed yearly to insure that the County is recovering the maximum number of dollars in a businesslike manner.

2. Charges established by:

(a) Management Information Services shall be reviewed by the Data Processing Board.

(b) The Parks and Recreation Department for various activities will be reviewed by the County Park Commission.

3. Charges not otherwise provided for in federal and state statutes, other county ordinances and agreements will be structured as follows:

(a) Materials. All materials ultimately to be billed to others shall be charged at cost plus a handling charge of at least 10 percent.

(b) Labor charges. All charges for labor shall be billed as follows:

(1) Within the County. Charges shall be made based on actual pay rates, or, alternatively, the standard pay rate for the job classification required.

(2) Other governmental agencies. For other governmental agencies, charges will be made, at a minimum, based on the actual pay rate plus:

Cost of retirement program.....	15 percent
Cost of insurance program (group and N.I.C.).....	5 percent
Cost of vacation and sick pay benefits.....	3 percent
Cost of direct supervision.....	10 percent
Total	33 percent

(3) For others. Charges will be made based on subparagraph (2) plus a surcharge of 25 percent of direct labor costs for overhead associated with the providing of the service.

(c) Services.

(1) Copy machine. Copies shall be charged at 15 cents a copy. Reductions may be made for volume.

(2) Mileage. Charges shall be made at the rate currently in effect to reimburse County employees for their travel.

3. Other rates may be adopted by the Board of County Commissioners for providing recurring services if, in light of all the circumstances, it appears to be in the best interests of the County to approve rates that do not conform to the general policies.

Sec. 4. Review procedures.

1. Annually, the County Manager shall request a report from each department head as to all rates being charged that are not specified by law, contract or ordinance. The reports shall be reviewed by the Management Analyst, who will determine the extent of compliance with the policy of this ordinance, and make recommendations to the County Manager as to changes that should be considered.

2. The County Manager shall, after consultation with the department heads involved, make recommendations to the Board of County Commissioners concerning any modifications of rates to be charged.

Sec. 5. Effective date. This ordinance shall be in full force and effect from and after its passage, approval and publication as prescribed in NRS 244.100.

Proposed on the 6th day of December, 1977.

Proposed by Commissioner Gaunt, Nelson, Rusk, Farr and Stoess.

Passed on the 13th day of December, 1977.

Vote:

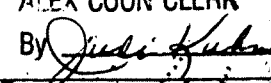
Ayes: Commissioners Gaunt, Nelson, Rusk and Farr.

Nays: Commissioners None.

Absent: Commissioners: Stoess.


Chairman of the Board

ATTEST: Alex Coon, Clerk

ALEX COON CLERK
By:  CHIEF DEPUTY

This Ordinance shall be in force and effect from and after the 28th day of December, 1977.