

COUNTY COMMISSIONERS
Chair, Bob Lucey, District 2
Vice-Chair Marsha Berkgigler, District 1
Kitty Jung, District 3
Vaughn Hartung, District 4
Jeanne Herman, District 5



COUNTY MANAGER
Eric P. Brown

ASSISTANT DISTRICT ATTORNEY
David Watts-Vial

COUNTY CLERK
Nancy Parent

NOTICE OF MEETING AND AGENDA

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS - 1001 E. 9th Street, Reno, Nevada

August 18, 2020
10:00 a.m.

No members of the public will be allowed in the BCC Chambers due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate. This meeting will be held by teleconference only.

The meeting will be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and also on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

Accessibility. In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Public Comment. Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by teleconference by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/82767429965>. NOTE: This option will require a computer with audio and video capabilities. Additionally, public comment can be submitted via email to washoe311@washoecounty.us or by leaving a voice message at: (775) 954-4664. Voice messages received will either be broadcast into the Commission Chamber during the meeting, or transcribed for entry into the record. The County will make reasonable efforts to include all comments received for public comment by email and voice-mail in the record. Please try to provide comments by 4:00 p.m. on August 17, 2020.

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been electronically posted at www.washoecounty.us/bcc/board_committees/ and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 (“Directive 006”), the requirement in NRS that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Elizabeth Jourdin, Assistant to the County Manager, (775) 328-2000 and on Washoe County’s website www.washoecounty.us/bcc <<http://www.washoecounty.us/bcc>>

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Commissioners’/County Manager’s announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

5. Donation Items. (FOR POSSIBLE ACTION)

- 5.A. Recommendation to accept donations to Washoe County Regional Animal Services in the amount of [\$12,989.88] retroactive for the period April 1, 2020 through June 30, 2020, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals received; express appreciation for these thoughtful contributions; and direct the Comptroller’s Office to make the necessary budget amendments. Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2020-08-18 FY 19-20 4th Qtr Donation \\$12989.88.doc](#)
[FY 19-20 4th Qtr Donation Report \\$12,989.88.pdf](#)

- 5.B. Recommendation to accept one-time appreciation gift donations [estimated value of \$9,859.00] from private citizens to the Washoe County Sheriff’s Office. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 08-18-20 - Sheriff - Appreciation Donations \[\\$9,859\]](#)

- 5.C.1. Recommendation to (1) acknowledge various items donated totaling an estimated market value of [\$3,095.00]; (2) accept donations to Washoe County Human Services Agency to support child welfare activities in the amount of [\$150.00] retroactive for the period May 1, 2020 through June 30, 2020; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 08-18-20 TMP 4258 Accept HSA Donations \[\\$150.00\]](#)

- 5.C.2. Recommendation to acknowledge various items donated to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers totaling an estimated market value of [\$890.00] retroactive for the period May 16, 2020 through June 30, 2020. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 08-18-20 TMP 4259 Accept Senior Donations \[Fans\]](#)

6. Consent Items. (FOR POSSIBLE ACTION)

- 6.A Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Communications, Monthly Statements/Reports, and Quarterly Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2020-08-18 C&R Staff Report](#)
[C&Rs](#)

- 6.B. Recommendation, pursuant to NRS 278.0262 and related authorities, to reappoint Sarah Chvilicek, current member of the Washoe County Planning Commission, to the Truckee Meadows Regional Planning Commission for a term beginning July 1, 2020, and ending June 30, 2023; and, to appoint Francine Donschick, current member of the Washoe County Planning Commission, to the Truckee Meadows Regional Planning Commission to fill an unexpired term beginning July 1, 2020, and ending June 30, 2021, or until such time as successors are appointed, whichever occurs first. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 8-18-20- Staff Report - Regional Planning Commission](#)
[Appointments](#)
[BCC 8-18-20 - Attachment A - S. Chvilicek - PC Application 2019](#)
[BCC 8-18-20 - Attachment B - F. Donschick - PC Application 2020](#)

- 6.C. Recommendation to acknowledge receipt of the 38th consecutive annual Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) for the County's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2019. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report Acknowledge receipt of 38th consecutive CAFR award](#)

- 6.D. Recommendation to accept a 2021 Nevada State Emergency Response Commission (SERC), Operations, Planning, Training and Equipment (OPTE) grant for [\$29,000.00, no County match required] including funds to be used for food purchases. Grant Term is retroactive to July 1, 2020 through June 30, 2021. If approved, authorize the Chairperson to execute grant documents and direct the Comptroller's Office to make the appropriate budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 8-18-20 - SERC OPTE Staff Report](#)
[FY21 WASHOE SERC OPTE Award Packet](#)

- 6.E.1. Recommendation to acknowledge and accept Community Court Program Allocation from the Judicial Council of the State of Nevada to the Reno Justice Court for Community Court Program in the amount of [\$99,764.00 for FY21, no match required], paid in quarterly installments retroactive to July 1, 2020 through June 30, 2021; and direct the Comptroller to make the appropriate budget amendments. Reno Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 08-18-2020 Community Court Program FY21 Grant Award](#)
[CC FY21 Award Letter](#)

- 6.E.2. Recommendation to acknowledge and accept Specialty Court General Fund Allocations from the Judicial Council of the State of Nevada to the Reno Justice Court for DUI Court in the amount of [\$20,250.00 for FY21, no match required], paid in quarterly installments retroactive to July 1, 2020 through June 30, 2021; and direct the Comptroller to make the appropriate budget amendments. Reno Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 08-18-2020 DUI Court FY21 Grant Award](#)
[DUI FY21 Award Letter](#)

- 6.E.3. Recommendation to acknowledge and accept Court Assistance Program Allocation from the Judicial Council of the State of Nevada to the Reno Justice Court for Community Court Program in the amount of [\$100,284.00 for FY21, no match required], paid in quarterly installments retroactively July 1, 2020 through June 30, 2021; and direct the Comptroller to make the appropriate budget amendments. Reno Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 08-18-2020 CAP FY21 Grant Award](#)
[CAP FY21 Award Letter](#)

- 6.F. Recommendation to accept a Grant Award from The Humane Society of the United States as part of their SpayTogether Coalition® in the amount of [\$630.00; no County match] retroactive from July 1, 2020 through August 30, 2020 to support a spay/neuter program for cats and dogs that have been backlogged due to COVID-19; retroactively authorize the Director of Washoe County Regional Animal Services [Shyanne Schull] to execute the grant agreement; and direct the Comptroller's Office to make the necessary budget amendments. Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2020-07-17 FY20-21 \\$630 Grant Award](#)
[forSpayTogetherSpays-Neuters.doc](#)
[SpayTogether Grant Agreement.pdf](#)

- 6.G. Recommendation to acknowledge Receipt of Status Report of Commissary Fund submitted by the Washoe County Sheriff's Office Commissary Committee for Fourth Quarter for Fiscal Year 19/20. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION.

Attachments: [BCC 08-18-20 - Sheriff - Commissary Status Report QTR 4 FY20](#)

- 6.H. Recommendation to approve the Fiscal Year 2020/2021 sole source purchase of F5 web application firewall hardware through vendor ePlus in an amount [not to exceed \$119,423.10]. Technology Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 08-18-20 - Staff Report - ePlus Purchase](#)
[BCC 08-18-20 - Sole Source - ePlus](#)

End of Consent Items

7. Recommendation to accept a presentation on Citizen Advisory Boards and related or supplemental community engagement resources such as the 3-1-1- program within unincorporated Washoe County, confirm board vision for engagement, and provide direction to staff to pursue one of three options for Advisory Boards and related supplemental community engagement resources which may include 1.) expand the Managers Office Communications Team to create a comprehensive community engagement program as a supplemental or additional community engagement resource to the CABs, or; 2.) expand the existing CAB program to include items that are not development related, or; 3.) continue with the existing program with no changes. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 8-18-20 - Staff Report - CAB discussion - final](#)
[Attachment A - Communication Summary 2020](#)

8. Recommendation to accept Registrar of Voters' submission of a second Petition to Establish the Unincorporated Town of "Warm Springs Valley" per NRS 269.540; discussion and possible action on this Petition and the previous Petition submitted to the Board on July 21, 2020 which may include (1) approval of a resolution placing either or both Petitions on the upcoming ballot for consideration by the voters pursuant to NRS 269.540(2) and NRS 269.550(2); or (2) direction to staff to draft and return with an ordinance for the Board to approve forming an unincorporated town consistent with the second petition pursuant to NRS 269.540(1) and NRS 269.550(1); or (3) Exercise the discretion granted in NRS 269.550(1) and (2) and decline to place either petition on the ballot or to create a town by ordinance; or (4) other direction as deemed appropriate by the Board. Registrar. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [8-18-2020 Staff Report Warm Springs Valley Petition](#)
[Certificate of Results for Signature Examination Warm Springs](#)
[No. 2.pdf](#)
[r802.01 petition statistics-2nd warm springs.pdf](#)
[Warm Springs Petition No. 2 Raw Count.pdf](#)
[Warm Springs Valley No2.pdf](#)

9. Recommendation to approve a FFY20 Emergency Management Performance Grant (EMPG) Letter of intent stating the State of Nevada, Division of Emergency Management (NDEM) awarding [\$170,877.00 (\$170,877.00 County match required)] for FFY 2020 including funds to be used for travel; retroactive from October 1, 2019 through March 31, 2021; If approved authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to reimburse the General Fund through transfer for the expense of \$58,630.19 incurred in FY20 and to make the necessary budget amendments. Manager's Office (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [FFY20 EMPG Grant](#)
[Washoe EMPG 2020 Letter of Intent](#)

10. Recommendation to approve a FFY20 Emergency Management Performance Grant Supplemental (EMPG-S) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$99,893.00 (\$99,893.00 County match required)]; retroactive from January 27, 2020 through January 26, 2022 ; If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the necessary budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [20 8-18 - EMPG-S Staff Report - \\$99,893.00 \(Echeverria, Kelly\)](#)
[EMPG S Award](#)

11. Recommendation to accept the 2021-2023 Incline Traffic Motor Unit Grant from the Dave and Cheryl Duffield Foundation [amount not to exceed \$1,089,090.44, no match required] to be used to pay for two full time deputies, equipment and a winter vehicle to be stationed in Incline Village for the grant period of September 1, 2020 - August 31, 2023, and if approved direct Human Resources to create 2.0 FTE Deputy Sheriff positions, and direct Comptroller's Office to make the necessary budget amendments. Sheriff. (Commission District 1.) FOR POSSIBLE ACTION

Attachments: [BCC 08-18-20 - Sheriff - FY 21 Duffield Incline Traffic Motor Unit](#)
[\[\\$1,089,090.44\]](#)
[INCLINE TRAFFIC UNITS--07 09 2020](#)

12. Recommendation to approve the submission of the following grants to the State of Nevada Community Development Block Grant (CDBG) program for COVID-19 funding consideration: Food Bank of Northern Nevada COVID Response, in the amount of \$174,300; and Washoe County Human Services Agency (WCHSA) - Rural COVID-19 Response for Seniors in the amount of \$11,747; priority ranking for the applications recommended as follows: FBNN priority one, and WCHSA priority two; and if approved, authorize the Board chair to execute the documents concerning same. Manager's Office. (All Commission District.) FOR POSSIBLE ACTION

Attachments: [BCC CDBG Application Approval 8-18-20.docx](#)

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

(Note: Items listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)

13. Public Hearing: Second reading and possible adoption of an ordinance approving a Development Agreement between Washoe County and Ridges Development Inc / Ridges at Hunter Creek III LLC, regarding tentative subdivision map case number TM16-005 (Ridges at Hunter Creek) which approved (on July 5, 2016) development of a 53-lot, single-family residential, common open space subdivision. Lots range in size from ±0.37 acres (±16,117 square feet) to ±2.3 acres (±100,188 square feet). This agreement extends the deadline for filing the first in a series of final subdivision maps from July 5, 2020 to July 5, 2022. The subject site is located south of Woodchuck Circle and Hunters Peak Road and west of Hawken Drive. The subject site consists of four parcels totaling ±155.01 acres in size. The master plan designations include Suburban Residential (SR), Rural Residential (RR) and Rural (R). The regulatory zones include General Rural (GR), Low Density Suburban (LDS) and High Density Rural (HDR). The parcel is located within the Southwest Truckee Meadows Area Plan, and is situated in portions of Sections 19 and 30, T19N, R19E, MDM, Washoe County, Nevada. (APNs: 041-650-07, 041-650-03, 041-671-02 & 041-662-12). Community Services. (Commission District 1.) FOR POSSIBLE ACTION

Attachments: [BCC 8-18-20 - Staff Report - 2nd Reading TM16-005 Ridges at Hunter Creek Development Agreement](#)
[BCC 8-18-20 - Attachment A - Ordinance](#)
[BCC 8-18-20 - Attachment B - Development Agreement](#)
[BCC 8-18-20 - Attachment C - Application](#)

End Of Scheduled Public Hearings

14. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
15. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

Community Homelessness Advisory Board
Economic Development Authority of Western Nevada (EDAWN) (alternate)
Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Western Regional Water Commission

Vice-Chair Berkbigler

Community Homelessness Advisory Board
EDAWN (Economic Development Authority of Western Nevada) (liaison)
Nevada Tahoe Conservation District Board of Supervisors
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County District Board of Health
Washoe County Stadium Authority (alternate)

Commissioner Jung

Nevada Works (alternate)
Statewide Partnership on Opioid Crisis
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Animal Services Board
Washoe County Legislative Liaison
Washoe County Open Space and Regional Parks Commission
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority

Commissioner Hartung

Community Homelessness Advisory Board (alternate)
Nevada Association of Counties Board of Directors
Regional Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Stadium Authority
Western Regional Water Commission

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)
NevadaWorks
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Verdi Television District (Liaison)
Vya Conservation District
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe-Storey Conservation District
Western Nevada Development District
Western Regional Water Commission