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Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Elizabeth Jourdin, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.us/bcc](http://www.washoecounty.us/bcc) <<http://www.washoecounty.us/bcc>>

**10:00 a.m.**

1. Salute to the flag.
2. Roll call.
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)
5. Recognition of Washoe County employees receiving Safety Awards by the Safety Committee Chair, Deputy Melinda Vander-Heyden.  
Deputy Gianna Gard, WCSO  
Charles Robinson, Assessor

**6. Proclamations. (FOR POSSIBLE ACTION)**

- 6.A. Proclaim the month of January 2021 as National Radon Action Month. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Proclamation Radon Month January2021](#)

- 6.B. Recognize the dedicated public service to Washoe County by Juvenile Services Director, Frank W. Cervantes as a result of his pending retirement on January 8, 2021. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION
- 6.C. Recognize the dedicated public service to Washoe County by Emergency Management Administrator Aaron R. Kenneston as a result of his pending retirement on January 4, 2021. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

- 6.D. Recognize the dedicated public service to Washoe County by Commissioner Marsha Berkgigler as a result of her pending retirement on January 3, 2021. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**7. Donations. (FOR POSSIBLE ACTION)**

- 7.A.1. Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$475.00]; (2) accept donations and acknowledge various items donated to the joint Regional Transportation Commission (RTC) and Washoe County Human Services Agency Stuff a Bus event in support of children in foster care totaling an estimated market value of [\$10,780.00]; (3) accept donations from various donors to Washoe County Human Services Agency to support welfare activities in the amount of [\$1,220.00] retroactive for the period October 1, 2020 through November 20, 2020; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-20 TMP4559 Accept HSA Donations \[\\$1,220.00\]](#)

- 7.A.2. Recommendation to accept a donation from the Grace Community Church of Reno, a non-profit religious organization, in the amount of [\$30,000] to provide "welcome kits" for every child and parent entering into the homeless family and maternity shelter on the Washoe County Human Services Agency's Our Place Campus; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-20 TMP4560 Accept Grace Church Donation \[\\$30,000\]](#)

- 7.A.3. Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$190.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$500.00] retroactive for the period October 1, 2020 through November 20, 2020; and direct the Comptroller to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-20 TMP4561 Accept Senior Donations \[\\$500.00\]](#)

- 7.B. Recommendation to accept a one-time donation of [\$280.00] from B.E.V. Catering LLC to the Washoe County Sheriff's Office to be used to support the Washoe County Honor Guard Unit, and if approved, authorize Comptroller's Office to make appropriate budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-20 - Sheriff - BEV Catering LLC Honor Guard Donation](#)  
[\[\\$280\]](#)

**8. Consent Items. (FOR POSSIBLE ACTION)**

- 8.A.1. Approval of minutes for the Board of County Commissioners' regular meetings of November 10 and November 17, the Board of County Commissioners' special meeting of November 16, and the Board of County Commissioners' concurrent meeting of November 18. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC2020-11-10W](#)  
[BCC2020-11-17W](#)  
[BCC2020-11-16W](#)  
[BCC2020-11-18ConcurrentW](#)

- 8.A.2. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Communications, Monthly Statements/Reports, and Annual Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [C&R Staff Report](#)

- 8.B. Recommendation to approve the subcontract between Community Resources for Justice, Inc and the District Attorney's Office and accept federal funding in the amount of [\$47,500; no match required], from the Bureau of Justice Assistance, Office of Justice Programs, Department of Justice to provide funding for a Coordinator to implement changes related to the adoption of Assembly Bill 236 (contracted through an approved temporary employment agency) retroactively from October 15, 2020 through October 14, 2021 and direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the subcontract. District Attorney (All commission districts) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-2020 DA JRI Contract 47500](#)  
[Subcontract WCDA Signed](#)

- 8.C.1. Discussion and recommendation to appoint Emergency Management Program Coordinator Kelly Echeverria to the position of Emergency Management Administrator per Washoe County Code 65.310 and approve a 10% promotional salary adjustment due to the retirement of Aaron R. Kenneston effective January 4, 2021. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [EM Administrator Appointment](#)

- 8.C.2. Recommendation to approve subgrants of Coronavirus Aid, Relief, and Economic Security Act - Coronavirus Relief Fund (CARES), to twenty small businesses in unincorporated Washoe County, in the total amount of \$140,892, to support personal protective equipment, protective retrofits, and working capital; grant periods retroactive from August 1, 2020 through December 30, 2020, and if approved, retroactively authorize Assistant County Manager Dave Solaro to sign the Washoe County Subgrant Agreements; and approve the Resolution necessary for same. Manager's Office (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Small Business CRF-CARES Award BCC 12-15-20](#)  
[Resolution Small Businesses CRF-CARES](#)

- 8.C.3. Recommendation to approve a subgrant of Coronavirus Aid, Relief, and Economic Security Act - Coronavirus Relief Fund (CARES), to the Truckee Meadows Fire Protection District in an amount not to exceed \$45,000 to support COVID-19 testing and vaccines and to administer Flu vaccine PODS; grant period retroactive from July 1, 2020 through December 30, 2020, and if approved, authorize the County Manager to sign the Washoe County Subgrant Agreement between Washoe County and Truckee Meadows Fire Protection District; and approve the Resolution necessary for same. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [TMFPD CRF-CARES Award BCC 12-15-20](#)  
[Resolution TMFPD CRF-CARES](#)  
[TMFPD CRF-CARES Subrecipient Agreement](#)

- 8.D. Recommendation to approve increase in hours from 21 to 40 per week for the vacant part-time, benefited Human Services Caseworker III (0.53 FTE, pay grade II, Position # 70005875) to a full-time benefited Human Services Caseworker III (1.00 FTE) with a net fiscal impact of [\$54,067]; and if approved direct Human Resources to make the necessary adjustments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-20 TMP4582 Approve Part-time to Full-time Case Worker \[\\$54,067\]](#)

#### End of Consent Items

9. Discussion and possible action to authorize the provision of SDI viral test kits for COVID-19 in the possession of Washoe County to the Washoe County School District to support District COVID-19 testing; and/or possible approval of a settlement agreement settling the breach of contract claim brought by the County against SDI for defective viral test kits and various failures to perform under the original agreement and which requires SDI to (1) replace or refund the value of broken or unusable tests, (2) perform its duties described in the original agreement, (3) perform additional services not in the original agreement at SDIs expense including providing personnel to conduct initial test collection, to package and mail the tests, and to assure results are delivered to the School District within timeframes described in the settlement agreement, and which provides remedies for failure to perform under the settlement agreement, and other conditions of settlement described more fully in the settlement agreement. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [12-15-2020 Staff Report Donation of SDI Test Kits to WCSD](#)

10. Consideration of a proposed resolution finding that refunds of certain property tax payments are due, directing the Treasurer to make such refunds, directing that subsequent apportionments of revenues from property tax to the other taxing units in the county which levied a tax represented in the combined tax rate be withheld, directing the Treasurer to keep a list of refunds and other matters properly related thereto. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

11. Discussion and action directing the payment of interest on certain property tax overpayments for residential properties at Incline Village/Crystal Bay in compliance with the October 21, 2019 Order issued by the District Court in Village League to Save Incline Assets, Inc., et.al. vs. State of Nevada, et.al., Case No. CV03-06922, as modified and clarified by the settlement agreement regarding the processing of refunds, and the withholding of the proportionate interest share from the taxing units in Washoe County. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION
12. Recommendation to acknowledge receipt of the Preliminary Report of Washoe County Local Government Coronavirus Relief Fund Expenditures for the period of March 1, 2020 through December 30, 2020. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [CARES Funding Update December 15 2020 BCC Meeting Updated Item12 Summary CRF Activity Reporting Worksheet](#)

13. Recommendation to approve a subgrant of Coronavirus Aid, Relief, and Economic Security Act - Coronavirus Relief Fund (CARES), to the City of Sparks in an amount not to exceed [ \$421,099] for Washoe County's regional share of the investigation of SARS-CoV-2 presence in wastewater and community prevalence monitoring due to the COVID-19 pandemic; with a grant period retroactive from August 1, 2020 through December 30, 2020, and if approved, authorize the County Manager to sign the Washoe County Subgrant Agreement between Washoe County and the City of Sparks; and approve the Resolution necessary for same. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Sparks CRF-CARES Award BCC 12-15-20](#)  
[Sparks CRF-CARES Wastewater Subgrant Agreement](#)  
[Resolution City of Sparks CRF-CARES](#)

14. Recommendation to accept the OVC FY 2020 Law Enforcement-Based Victim Specialist Program Purpose Area 2: Mid-sized Agencies award from the Department of Justice, Office for Victims of Crime [amount not to exceed \$397,309.00, no match required] to be used to pay for one FTE Victim Witness Advocate as evaluated by the Job Evaluation Committee (JEC), travel, food, operating expenses and victim services expenses for the retroactive grant period of October 1, 2020 - September 30, 2023, and if approved authorize Sheriff Balaam to execute grant award documents; direct Human Resources to create 1.0 FTE Victim Witness Advocate position direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-20 - Sheriff - FY 2020 Victim Advocate Grant \[\\$397,309\]](#)  
[OVC Victim Advocate Award doc](#)

15. Recommendation to accept grant award from the Bureau of Justice Assistance (BJA) FY 20 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program, Project No 2020-DN-BX-0064 [amount not to exceed \$465,032.00, No County match required], to cover costs related to the DNA backlog reduction and travel, for the retroactive grant term of October 1, 2020 through September 30, 2022 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-20 - Sheriff - FY 20 CEBR Grant \[\\$465,032\] Final](#)  
[CEBR Grant Award doc](#)

16. Recommendation to approve the multi-year (FY21-FY25) the multi-year (FY21-FY25) Master Subscription Services Agreement for Proficio ProSOC Security Operations Center as a Service (SOCaaS), through ePlus, Inc., in an amount not to exceed [\$191,130.00] per year, and, if approved, authorize the Purchasing and Contracts Manager to execute the agreement. Technology Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-08-20 -Staff Report - SOCaaS Staff Report](#)  
[BCC 12-08-20 - ePlus Master Subscription Services Agreement](#)

**Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)**

*(Note: Items listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)*



17. Public Hearing: Appeal of the Washoe County Planning Commission's denial of Regulatory Zone Amendment Case Number WRZA20-0003 (Reno Christian Fellowship) to amend the Southwest Truckee Meadows Regulatory Zone Map, a component of the Southwest Truckee Meadows Area Plan, to change the regulatory zone for 3 parcels (APN: 049-153-10, 11 & 12) totaling 12.55 acres from Low Density Suburban (LDS) (1 dwelling unit/acre maximum- allowing up to 12 units) to Medium Density Suburban (MDS) (3 dwelling units/acre maximum- allowing up to 36 units) for Reno Christian Fellowship, Inc. The parcels are located adjacent to and west of the church. And, if approved, authorize the chair to sign a resolution to this effect.

And

Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting a Development Agreement between (1) Washoe County and (2) Reno Christian Fellowship Inc., that the residential density or intensity of use shall not exceed twenty-five (25) units (2 du/ac) total, whether detached or attached on the property, on three parcels (049-153-10, 11 & 12). The term of the agreement is ten (10) years.

The project is located at the terminus of Zolezzi Lane and west of buildings at 1700 Zolezzi Lane. The project encompasses a total of 3 parcels that total approximately 12.55 acres. The parcels are located within the Southwest Truckee Meadows Area Plan. The property is located within the South Truckee Meadows/Washoe Valley Citizen Advisory Board boundaries and within Washoe County Commission District No.2. (APNS: 049-153-10, 11 & 12).

Set the public hearing and second reading of the Ordinance for January 12, 2021 and, if adopted, further authorize the Chair to execute the final Development Agreement. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-15-20 - Staff Report - WRZA20-0003 Appeal and 1st Reading Dev Agmt - RCF](#)  
[BCC 12-15-20 - Attachment A - Appeal Application](#)  
[BCC 12-15-20 - Attachment B - Action Order](#)  
[BCC 12-15-20 - Attachment C - PC Staff Report](#)  
[BCC 12-15-20 - Attachment D - BCC RZA Resolution](#)  
[BCC 12-15-20 - Attachment E - Ordinance & Agreement](#)  
[BCC 12-15-20 - Attachment F - Public Comment](#)  
[BCC 12-15-20 - Attachment G -PC minutes](#)  
[BCC 12-15-20 - WRZA20-0003 RCF - Staff Presentation](#)

**End Of Scheduled Public Hearings**

18. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
19. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**Adjournment**

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

Community Homelessness Advisory Board  
Economic Development Authority of Western Nevada (EDAWN) (alternate)  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Criminal Justice Advisory Committee  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Western Regional Water Commission

Vice-Chair Berkbigler

Community Homelessness Advisory Board  
EDAWN (Economic Development Authority of Western Nevada) (liaison)  
Nevada Tahoe Conservation District Board of Supervisors  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County District Board of Health  
Washoe County Stadium Authority (alternate)

Commissioner Jung

Nevada Works (alternate)  
Statewide Partnership on Opioid Crisis  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Animal Services Board  
Washoe County Legislative Liaison  
Washoe County Open Space and Regional Parks Commission  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority

Commissioner Hartung

Community Homelessness Advisory Board (alternate)  
Nevada Association of Counties Board of Directors  
Regional Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Internal Audit Committee (alternate)  
Washoe County Investment Committee  
Washoe County Stadium Authority  
Western Regional Water Commission

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)  
NevadaWorks  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Verdi Television District (Liaison)  
Vya Conservation District  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe-Storey Conservation District  
Western Nevada Development District  
Western Regional Water Commission